

(ISSN -2319 – 5584)

AUTHOR GUIDELINES

Submitting your manuscript to Global Journal of Biology, Agriculture & Health Sciences (GJBAHS) means that your work has not been published anywhere else in any other journal, book or in a book chapter, be it printed or online (except in the form of an abstract or an academic thesis). The editor(s) of journal have the right to edit or to alter all contributions, but authors of the submitted work will receive proof before the publication of their work. Manuscripts should be typed in **MS Word** and must be **sent via this e-mail: gjbahseditor@gmail.com** or online by using our website (www.gifre.org). For any queries, write us an e-mail and we will respond to you back sooner than soon.

A. GENERAL GUIDELINES

We only accept the manuscript(s) written in **English**. Authors are allowed to use both American and British version of English but one style must be constant.

B. STRUCTURE OF THE MANUSCRIPT(S)

1. Title of the paper
2. Name of Authors and affiliations (with author(s) email)
3. Abstract (Maximum 150 words)
4. Keywords (Maximum five words)
5. Introduction - including motivation, aims and overview etc.
6. Main body - explanation of methods, data used, instrumentation, results and discussion etc.
7. Conclusions
8. Acknowledgement (If any)
9. References

C. GUIDELINES FOR MANUSCRIPT(S) PREPARATION

Authors should adopt the following criteria(s) for writing their manuscript(s).

Title: Cambria, Title case, Bold, First Letter of each word is capital, Font size -14

Author(s) Name: Times New Roman, font size -11

Affiliations, addresses, e-mail addresses: Times New Roman, font size - 10

Abstract: Times New Roman, font size - 10

Keywords: Times New Roman, font size -10

Body Text: Times New Roman, font Size-10, Single Spaced, Justify both sides,

First Line of all Paragraphs indented (0.3), No Line Breaks between paragraphs

Paragraph Spacing: Above paragraph – 0 pt, below paragraph – 0 pt

Paragraph Tab Space: 0.3"

Heading 1: Times New Roman, Size-12, Bold, for example, **1. Introduction**

Heading 2: Times New Roman, Size-10, Bold, for example, **1.1 Leadership**

Heading 3: Times New Roman, Size-10, Italic, for example, *1.1.1 Leadership*

References: Times New Roman, font size -9

Page Setup: Margins: Top -0.4 inch & Bottom: 0.3 inch

Left: 0.9 inch, Right: 0.6 inch

Header- 0.2 inch & Footer: 0.1 inch

Paper: Portrait, A4 size (8.27 inch x 11.69 inch)

Photographs: JPG and GIF format only and Inserted immediately after the citation in the text.

Table(s): Times New Roman, Font size-10 and Inserted immediately after the citation in the text and table titles are to be above the table.

Figure(s): Figure captions should be placed below the figure.

D. INSTRUCTIONS ABOUT TITLE PAGE

Title page is generally a separate page and come before the text of the manuscript. It should include following details in the given format & sequence:

Type the Title of Paper

First Author¹, Second Author², Third Author³

¹Department (Optional), Name of Organization, State, Country

Email address

²Department (Optional), Name of Organization, State, Country

Email address

³Department (Optional), Name of Organization, State, Country

Email address

E. REFERENCES

List

At the end of the manuscript, references must be arranged in the alphabetical sequence. If there are more than one reference from the same author(s) in the same year then it must be identified using the letters “a”, “b”, “c”, etc., which is written right after the year of publication.

Reference Examples:

Single Author

Daney, S. (2005). *Justice Beyond Borders: A Global Political Theory*. Oxford: Oxford University Press.

Multiple Authors

Bhasin, Pamla, & Khan, Mighat. (1986). *Some Questions on Feminism and its Relevance in South Asia*. New Delhi: Kali for Women.

Chapter in Edited Volume

Matthew, K.S. (1992). Cuddalore in the Eighteenth Century. In I. Banga (Ed.), *Ports and their Hinterlands in India, 1700–1950*, pp. 77–87. New Delhi: Manohar.

Journal Article

Bassett, D.K. (1989). British “Country” trade and local trade networks in the Thai and Malay states c.1680–1770. *Modern Asian Studies*, 23(4), pp. 625–643.

Contribution to a Conference

Gwetu, Thando D. (2004, July). *Patterns and Trends of Urbanization in Botswana and Policy Implications for Sustainability*. Paper presented at ‘City Futures: An International Conference on Globalism and Urban Change’, held at the University of Illinois at Chicago. Retrieved from http://www.uic.edu/cuppa/cityfutures/papers/webpapers/cityfuturespapers/session3_3/3_3pattern s.pdf>

Report

Brunk, A.C. (n.d.). *Balodgahan Village* (Manuscript IV-17-21, Box 28, Charitable Institutions, fol. 1). Goshen, Indiana: AAMC.

Electronic Document

Centre for Science and Environment. (2003). *Sacred Groves: Last Refuge. Down to Earth*, Electronic document. Retrieved from http://www.cseindia.org/dte-supplement/forest20031231/sacred_disconnect.htm. Accessed 26 June 2005.

Unpublished Thesis

Iilfe, John. (1988). *The Socio-economic and Political History of the Herero of Mahalapye, Central District, 1922-1984* (Unpublished BA thesis). Department of History, University of Botswana.

F. PUBLICATION PROCESS

1. After receiving author(s) manuscript, the author will receive a confirmation e-mail within one or two working days. If you have trouble in receiving or finding confirmation e-mail, kindly check your junk e-mails folder or put your complaints to the editor of the journal via e-mail.
2. We are using double blind peer-review system in which identity of author(s) remain anonymous to the reviewers (and vice versa) to make the review process fair. The review process may take 05 days to 07 days.
3. If reviewer(s) recommend some changes then author(s) revise the article.
4. The accepted manuscripts will be published online and author(s) have to pay very nominal fees. Before the accepted paper is published, we will inform the fees in the acceptance letter. Kindly note that ability to pay the publication fee doesn't necessarily guarantee that the paper will be accepted for publication in GJBAHS*, because we, at GJBAHS*, believe that quality comes first.

*** Global Journal of Biology, Agriculture & Health Sciences (GJBAHS) is an online journal and thus authors should not expect the printed copies of the journal.**